



Staff Accountant

Blue Force Gear is proud to design and manufacture the world's lightest and most cutting edge military equipment – all made here in the USA! We have a dedicated team committed to the mission of our nation's armed service, law enforcement, prepared citizen, and sporting enthusiast. Also important to our company culture is the spirit of "Always Better" – a quest for constant improvement both in the workplace and in your personal lives. In order to enhance our long term growth, we are looking for a Staff Accountant to join our team!

Responsibilities:

- Obtain and maintain a thorough understanding of the financial reporting and general ledger structure
- Ensure an accurate and timely monthly, quarterly and year end close
- Perform monthly balance sheet reconciliations for select accounts
- Manage the accounts receivable process by contacting customers and resolving impediments to timely payment
- Intercompany accounting, eliminations and consolidations
- Ensure the timely reporting of all monthly financial information
- Supports budget and forecasting activities
- Monitors and analyzes department work to develop more efficient procedures and use of resources while maintaining a high level of accuracy
- Advises staff regarding the handling of non-routine transactions.
- Responds to inquiries from the CFO, Controller and other department managers regarding financial results, ad-hoc requests, etc.
- Provide training to new and existing staff as needed
- Work both independently and collaboratively with special projects and workflow process improvements as needed
- Adhere to Blue Force Gear's safety programs to ensure a safe work environment
- Other duties as assigned

Education and Experience:

- Minimum of 3 years of accounting experience, preferably in a manufacturing environment
- Bachelor's Degree in Accounting or Business Administration with a focus on accounting

Skills:

- Solid understanding of generally accepted accounting principles
- Excellent analytical skills with an attention to detail
- Experience with mid-market ERP software
- Ability to read and interpret documents, organize and analyze data
- Excellent communication and organizational skills and the ability to work with multi-department teams
- Strong Excel skills (Pivot tables, V-Lookups, etc.)
- Ability to thrive in fast-paced environments

- Experience with start-ups preferred

Note: The statements above are intended to describe the general nature and level of work being performed by those assigned to the job. This list is not intended to be an exhaustive list of responsibilities, duties and skills required of personnel in this job. Responsibilities are subject to change at the discretion of the employer and do not establish a contract of employment – Blue Force Gear is an at will employer.

BFG is proud to be an Equal Opportunity Employer.